

Tip Top Poultry, Inc.

FLSA Status:

Exempt

Non-Exempt

Job Title: Safety Manager - Marietta

Department: EHS

Manager: Safety Director

Direct Reports: None

Tip Top Poultry, Inc. in Marietta, GA has an immediate opening for the position of Safety Manager. The Safety Manager reports to the Safety Director and will be responsible for providing day-to-day safety leadership and support for the Marietta Facility.

Essential Duties and Responsibilities

- Responsible for providing safety leadership at the Marietta, GA facility.
- Responsible for managing employee safety training.
- Maintain all site-specific written regulatory programs.
- Act as the site leader for the Central Safety Committee to include preparation of the meeting material, agenda, minutes, and notes.
- Maintain key compliance documents such as the OSHA 300 Log and the OSHA 300 A Summary.
- Communicate safety performance through distribution of key safety reports.
- Ability to prioritize and manage multiple projects at one time.
- Assist Supervisors as needed on near-miss and accident reports.
- Conduct Safety Audits as a part of our Safety Management System.
- Maintain Safety Records to include file maintenance and management.
- Participate in auditing relevant safety processes such as safety programs, safety training, and safety records.
- Provide support for the sites Process Safety Management Program.
- Spend time in the facility developing positive relationships with Supervisors, Leads, and Employees.
- Assist Safety Director as needed.

Physical Requirements:

- Ability to walk, climb, sit, bend, and perform light lifting (under 25 lbs.).
- Ability to work in office and industrial settings.

Skills and Knowledge:

- B.S in a Safety related field; Experience in a Food Processing facility preferred.
- Strong oral and written communication skills.
- First Aid, CPR, and AED certification will be required within 2 months of accepting the position.
- Ability to comprehend government regulations, safety audits and training material, and assist managers, supervisors, and employees in day-to-day application.
- Strong organizational skills.
- Ability to use Microsoft Office, Alchemy and JJ Keller.

Competencies:

Core Competencies

- Integrity
- Simplicity
- Discipline
- Teamwork
- Servant Leadership

Job Specific Competencies

- Detail oriented
- Result Driven
- Resourceful
- Self-starting
- Mentor